

# STEPS TO GETTING STARTED

## 1. Apply for Admission

Go to [www.stanly.edu](http://www.stanly.edu). Please allow 24-48 hours for your application to be processed. For assistance or questions about your admissions applications, please contact the Eagle's 1 Stop at 704-991-0123 or email at [onestop@stanly.edu](mailto:onestop@stanly.edu).

## 2. Apply for Financial Aid

SCC offers a variety of financial assistance to students such as the Pell Grant, state grants, work study, and scholarships. To apply for financial aid (Pell Grant) complete the Free Application for Federal Student Aid (FAFSA) online at <http://www.fafsa.gov/>. SCC's school code is 011194. The Eagle's 1 Stop staff along with the Financial Aid staff are available to guide students through the application process.

## 3. Apply for Scholarships

SCC offers a variety of scholarships. To apply for a scholarship, you must have completed an application for admission. The scholarship application can be completed by visiting the Financial Aid page at <https://www.stanly.edu/future-students/financial-aid> and clicking on Scholarships on the right side of the page. The Eagle's 1 Stop and Financial Aid staff are available to assist students in completing this application.

## 4. Submit Official High School Transcripts and Official College Transcripts (if applicable)

You must submit an official high school or High School Equivalency transcript. If applicable, students may submit official college transcripts to be considered for transfer credit.

## 5. Take Placement Test (NC DAP) Satisfy Placement Test Requirements (if needed)

If your program requires a math and/or English course and you have not previously completed college level course work in math or English or completed a placement test in the past 5 years, you will need to complete a placement test (NC DAP) prior to registering for classes. Placement tests should be taken seriously as your scores impact how long it will take you to finish your program or earn your degree.

## 6. Self-Service

Students can log into Self-Service using the same username and password as for Starfish, SCC Email, MyPage, Moodle, and WebAdvisor to access their financial aid, make a payment, search for courses, plan their terms, and schedule and register for classes.

## 7. Activate SCC Student Accounts

**Starfish:** SCC's online success tool where students can receive feedback from instructors, schedule advising and other appointments, and connect with their success network.

**Self Service:** An online student planning tool where students can plan their courses, register for classes, see financial information, pay for classes and much more.

**Email:** All students are given a SCC email account. This is how we will communicate with you.

**Moodle:** SCC's Online Learning Management System

**MyPage:** Where students can find customized information related to their student account.

**WebAdvisor:** Registration and student information

## 8. Check SCC Email Account (Your Student Email Account)

Once you have submitted your admissions application, you will have access to your SCC email account within 24 hours. It is very important that students check their SCC email account immediately as well as on a regular basis. Students will log in using the same username and password as for Starfish, Self-Service, Moodle, MyPage, and WebAdvisor. If you have issues logging in, you may contact SCC's Tech Support at 704-991-0222.

## 9. Complete Steps 1, 2, and 3 of New Student Orientation (NSO)

NSO is offered through both seated and online formats to conveniently meet all students' needs. In NSO, you will learn about services available to students, policies and procedures, academic advising, financial aid information, and other relevant information. New students must complete NSO before registering for classes. The online format is offered through Moodle, our learning management system. At the end of NSO, you will schedule an appointment with your advisor.

## 10. Login to MyPage

Students should log into their MyPage account using the same username and password as for WebAdvisor and Moodle. Your MyPage account will give you user information such as your name, program of study, entire student ID number, and user ID. It will also identify your academic advisor and contact information, a link to schedule an appointment with your advisor, and identify your success coach and contact information. Your MyPage will also display any holds or alerts, what actions you need to take, and information on registration.

## 11. Self-Service

Students can log into Self-Service using the same username and password as for Starfish, Self-Service, Moodle, MyPage, and WebAdvisor to access their financial aid, make a payment, search for courses, plan their terms, and schedule and register for classes.

## 12. Register for Classes

New students and students who have not completed more than 30 hours of courses at SCC must see their advisor before registering for classes. Students who have completed more than 30 hours of courses are still strongly encouraged to see their advisor before registering for classes, but may register online through Self-Service or through the Eagle's 1 Stop Advising Center.

## 13. Pay Tuition and Fees

After you have registered, you are encouraged to pay your tuition and any other financial obligations at that time or before the posted payment deadlines to refrain from being dropped from your classes. The College offers tuition deferment (payment plan), financial aid/scholarships, and sponsorships.

## 14. Purchase Books and Supplies

You can find your required textbooks by visiting the SCC bookstore or online (<https://bookstore.stanly.edu>).

## 15. Get Student ID Badge (Check with Advisor to see if required for program)

Student ID badges are created on the Albemarle Campus in the Student Life Office at any time and at the Crutchfield Education Center during advertised times of the year or by appointment. Student ID badges are \$2.00 each (exact cash only). ID badges are not required for all programs. Please check with your advisor to see if an ID badge is required for your program of study.

## 16. Go to Class/Login to Moodle

Class attendance is an integral part of the learning process. Students are responsible for their class attendance. Non-attendance is not a basis for refund or nonpayment of tuition. If attending an online class, students must log into our learning management system, Moodle,

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and complete the census date assignment before the 10% point and submit and academic activity or be dropped from the course. Some courses have stricter attendance policies so students need to be aware of each class's attendance policy.