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# ACADEMIC REGULATIONS

## CHANGE IN CURRICULUM PROGRAM

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Students who decide to change their program of study should discuss the program change with their academic advisor. The student must complete a Request for Change in Curriculum Program form, which is available on the school website, [student forms](#).

Upon submission of the completed Request for Change in Curriculum Program form the Student Development representative will determine the students readiness to enroll in another curriculum program. Students must meet all of the admissions requirements for the program that they are requesting to enter.

The student and the Student Development representative will sign the Request for Change in Curriculum Program form. A copy of the Request for Change in Curriculum Program form will be forwarded to the Admissions department and the Records and Registration department. Credits and grades in the previous program(s) that are applied to the new program will be carried forward including the quality points earned in the courses. Courses applied to the new program in which no quality points were earned will be carried forward as hours attempted.