CURRICULUM REFUND POLICY

Approved By	Date
Board of Trustees	02-11-2016
Executive Leadership Team	12-09-2015
ICORE	12-09-2015

It is the policy of Stanly Community College (SCC) to refund curriculum tuition and/or fee payments when established criteria are met. Please note that the criteria is different for tuition refunds and fee refunds. Stanly Community College will issue tuition and/or fee refunds as prescribed by the State Board of Community Colleges Code Section 1E 900.1, unless otherwise required by law.

Curriculum Refund Procedures

Approved By	Date
Executive Leadership Team	05-12-2020
ICORE	05-04-2020

1. On-cycle course sections are those courses that begin **within** the first 7 days of the academic term:

    1. SCC will provide a 100 percent refund of tuition and fees if the student officially drops, or is officially dropped by the college, prior to the first day of the academic period as noted on the college calendar.
    2. SCC will provide a 100 percent refund of tuition and fees to the student if the college cancels the course section in which the student is registered.
    3. After an on-cycle course section begins, SCC will provide a 75 percent refund of tuition only if the student officially drops, or is officially dropped by the college from the course section prior to or on the 10 percent point of the academic period, as indicated on the college calendar.No refund of fees will be made.

2. Off-cycle course sections are those courses that have a start date **after** the first 7 days of the academic term:

    1. SCC will provide a 100 percent refund of tuition and fees if the student drops or is officially dropped by the college prior to the first day of the off-cycle course section.
    2. SCC will provide a 100 percent refund of tuition and fees if the college cancels the course section in which the student is registered.
    3. After an off-cycle course section begins, SCC will provide a 75 percent refund of tuition only if the student officially drops or is officially dropped by the college from the course section prior to or on the 10 percent point of the course section.No refund of fees will be made.

3. Non-regularly scheduled course sections must meet the definition as found in 1G SBCCC 200.93(c), but are generally described as courses that can be self-paced, held in a learning lab setting, and/or have no definitive start and end times:

    1. SCC will provide a 100 percent refund of tuition and fees if the student officially drops or is officially dropped by the college prior to the first day of the non-regularly scheduled course section.
    2. SCC will provide a 100 percent refund of tuition and fees if the college cancels the course section in which the student is registered.
    3. After a non-regularly scheduled course section begins, SCC will provide a 75 percent refund of tuition only if the student officially drops or is officially dropped by the college from the non-regularly scheduled course section prior to or on the 10th calendar day after the start of the course section.No refund of fees will be made.

4. When a student, having paid the required tuition for a semester, dies during that semester (prior to or on the last day of examinations of the college the student was attending), all tuition and fees for that semester may be refunded to the estate of the deceased.

5. North Carolina Residency Status:

- If the State Education Assistance Authority makes a final validation determination prior to the 10 percent point of the course section or academic term, as determined by the local college policy and noted on the college calendar, a college shall provide a 100 percent using State funds if all of the following conditions apply:
    - At the time of the student's registration, the State Education Assistance Authority made an initial determination that the student was a resident for tuition purposes, as defined in G.S. 116-143.1(a).
    - After validation of the information provided in the student's residency application, the State Education Assistance Authority subsequently determines that the student was a nonresident for tuition purposes, as defined in G.S. 116-143.1(a).
    - The student officially withdraws from the course section within 10 calendar days of the college notifying the student of the change in residency status.
- If the State Education Assistance Authority makes a final validation determination that a student is a nonresident for tuition purposes, as defined in G.S. 116-143.1(a), after the 10 percent point of the course section or academic term, as determined by local college policy and noted on the college calendar, the college shall apply the nonresident tuition determination to the following term.

Reference: N.C. Gen. Stat. 116-143.1(a)

Revision: 12/09/2015