# STUDENT SUPPORT SERVICES

## Academic Support Center

The Academic Support Center is available to all students in-person or virtually to receive the extra assistance they need in their curriculum, continuing education, or Career & College Readiness courses to be successful. The center provides trained tutors that are available by appointment at no charge for students. The center is located in the Learning Resource Center/Library. For more information, visit our website at www.stanly.edu.

#### Writing Center

The Writing Center is housed in SCC's Learning Resources Center, located in the Snyder Building, and offers face-to-face tutoring options to help students at every level of proficiency. The Writing Center is here to help students become stronger, more confident writers.

## Counseling Services

Counseling & Special Services provide support to all students who want to maximize their college experience. Counseling services include:

- · Personal counseling for students enrolled in classes.
- Academic counseling in the areas of time management, test taking strategies, study skills, and more.
- Career counseling through interest inventories, career exploration, and planning.
- Assistance with apply to and transferring to a four-year college or university.
- Support for students with documented disabilities including physical, psychological, and other health concerns

## **Career Counseling/Testing Services**

The Counselors at Stanly Community College offer a variety of career services to students including career counseling, interest testing, an educational and career information library, computerized guidance software programs, and career planning services. The goal of the Counselors is to provide services that will assist students in making appropriate academic and career decisions. A career counselor is available for confidential conferences. These conferences are designed to assist the student with career exploration and self-exploration. There is no charge to students for these career testing services.

## **Disability Services (ADA)**

The Disability Services Office provides assistance to applicants and currently enrolled students with documented disabilities. The Director of Counseling and Special Services will arrange accommodations for students who provide the appropriate documentation.

#### Confidentiality

The College will not share specific disability related information with anyone, including faculty, without your permission. This is the law and ethical counseling practice. Each student is asked to sign a release that allows the Disability Services Office to exchange information regarding your disability as needed to provide appropriate educational services.

A student has the right not to disclose specific information about his or her disability to instructors. However, the Disability Services Office encourages students to talk to their instructors about their disability when it is appropriate.

#### Admission to Stanly Community College

Persons with disabilities apply and are considered for admission in the same manner as any other applicant. There is no preadmission inquiry regarding disability and no exception to admission policy is made based on any disability.

#### Qualifying for Disability Support Services

Students with disabilities must contact the Director of Counseling and Special Services to initiate the accommodation process. Students with disabilities must complete an intake form and provide appropriate documentation before accommodations can be provided. It is the responsibility of the student to ensure that the documentation is current, comprehensive, and provided in time for Stanly Community College to arrange for reasonable accommodations. Documentation guidelines can be found on the SCC website under "Current Students" followed by "Disability Services."

Examples of post-secondary accommodations include:

- Extra test taking time
- Testing in a distraction reduced area
- Read-aloud
- Adaptive software and equipment
- Use of a recorder for lectures

Testing Services

Stanly Community College offers a variety testing services depending on the student's needs. Below is a comprehensive listing of testing services offered by the College. After determining the specific test they need, students should contact the appropriate department and obtain more information regarding that particular test.

#### Placement Testing

Placement testing may be needed if the student does not meet any of the following criteria:

- Graduated from a US High School within the last 10 years.
- Has earned developmental course credit, or has successfully completed a college-level English or Math course.
- Has completed an eligible placement test within the last 10 years.
- Has an Associates or Bachelor's degree from a regionally accredited institution.

#### TEAS

Test of Essential Academic Skills

TEAS tests are required for admission to the Nursing and Radiography programs and offered by invitation only.

#### Curriculum Testing

Curriculum testing is proctored testing for online and seated students. The testing center can also be used for students with disability accommodations for their curriculum exams.

#### CLEP

College Level Examination Program

SCC offers CLEP to anyone desiring to quickly earn credit for what they already know at a fraction of the cost of a college course.

## **Eagle's One Stop**

The Eagle's One Stop is an advising center where trained mentors can assist students with filling out admissions applications, submitting financial aid applications, assisting with course registration, and much more. For more information, visit our website at www.stanly.edu.

#### Job Placement

The Career Planning & Placement Service of Stanly Community College exists to serve the employment needs of both current and former students of the College. As they approach graduation, students of SCC are encouraged to contact the Career Planning & Placement Service for any assistance they may need in locating suitable employment. Placement services available include job referrals, resume preparation, cover letters and mock or practice interviews. Please visit SCC Career Connect to create a profile, upload your resume, search for employment and much more.Currently enrolled students in search of part-time employment may find local job opportunities with flexible hours.

While the College can make no guarantee that each graduate will be placed immediately in a job of his or her choosing, the Career Planning & Placement Service can be an excellent source of job leads and tips that may prove to be helpful in the job search.

## Library

The library contains over 20,000 physical books and audiovisual materials and a wide-variety of journal and newspaper subscriptions. The library provides 20 Internet-accessible computers, free Wi-Fi, and two study rooms equipped with media. Students, faculty, and staff have access to nearly 100 online databases, including Ovid Nursing and Allied Health journal and eBooks, ProQuest Central, Learning Express/PrepStep, and OverDrive eBooks and eAudiobooks. These databases offer access to more than 27,000 journal, newspaper, and magazine titles. There are also over 280,000 eBooks that users have access to through the library. The library's online catalog provides access to the physical resources of most North Carolina community colleges. Students, faculty, and accessibility technology for a semester at a time to take home and use for classes. Library staff are available from 7:30 a.m. -8:00 p.m. Monday – Thursday, and 7:30 a.m. -1:00 p.m. on Fridays in the Fall and Spring Semesters; 7:30 a.m.-5:00 p.m. in the Summer Semester.

## Parking and Traffic

All drivers are expected to drive carefully, courteously, and to obey all state and College traffic regulations while on the campus. These include:

- Observing a speed limit not to exceed 5 miles per hour in campus parking lot areas and the posted speed limit on College Drive.
- Obeying rules regarding "Handicapped Only" parking. These spaces are to be used by persons who display a properly handicap registered vehicle deemed by the state of North Carolina.

College parking fines are \$5 and may be paid in the Business Office, which is located in Room 125 of the Patterson Building. If you believe you have received a parking ticket in error and wish to appeal, you may contact the Chief Financial Officer or the Director of Security.

The College does not guarantee the safety of parked vehicles or their contents and is not responsible for the loss of or damage to any parked automobile or its contents.

When convenient to do so, campus officers will assist with jump-starting vehicle batteries. Due to liability issues, officers do not unlock car doors.

#### Webb Student Center

Students are encouraged to use the Webb Student Center as a place to talk, eat, and relax. The area provides an opportunity for students, faculty, and staff to socialize in an informal atmosphere. Individuals who need a quiet place to study should use the Learning Resources Center in the Snyder Building or the Academic Support Center located in the Patterson Building.

## Activities

Socials, cookouts, intramurals and other leisure activities are planned for day, evening and online students by the Student Government Association. Each Wednesday from 12 noon until 1 p.m. is blocked for activity hour. Students are encouraged to participate in SGA and/or other clubs and organizations. Students enrolled full-time during the fall and spring semesters get a free membership to the local YMCA.

#### **Student Government Association**

The Student Government Association is composed of all curriculum students who are enrolled at Stanly Community College. Members are encouraged to be active participants in student affairs and to voice opinions and thoughts through their representatives. All extracurricular activities are coordinated through the Student Government Association. During the spring term the president and other Student Government Association executive officers are elected. One representative is also elected from each campus club. An administrative advisor and faculty advisors serve to assist the Student Government Association sponsors activities that enhance student campus life. Students are involved in school affairs with active participation on various advisory and standing committees.

The President of the Student Government Association serves as an ex-officio member of the Board of Trustees. The Stanly Community College Student Government Association actively participates in the North Carolina Comprehensive Community College Student Government Association (N4CSGA).

## **Clubs and Organizations**

Student clubs and organizations are chartered under the umbrella of the Student Government Association and represent a large number of students with diverse interests who are active on campus.

## Phi Theta Kappa

Phi Theta Kappa is an honor society that was founded to recognize and encourage scholarship among two-year college students. The society awards numerous scholarships and presents opportunities for students to demonstrate academic excellence while participating in an organization that continues to expand

opportunities and accessibility, as well as encouraging chapters to develop leadership and service-based projects to generate positive change on their campuses. In addition, each member will wear the Phi Theta Kappa gold stole and tassel during graduation ceremonies, will have the gold seal on diplomas, and will receive notation of membership applied to the student transcript. Membership in Phi Theta Kappa is a highly coveted honor that will enrich the student's life while attending Stanly Community College and will remain a prestigious part of his or her professional life as further education and/or career goals are pursued. Students must earn a 3.75 cumulative GPA, must maintain a 3.50 GPA, and must have completed 15 semester hours of credit at SCC toward an associate degree to be invited to join Phi Theta Kappa.

# **Food Services**

The SCC Cafe, located in the Webb Student Center, provides a wide variety of breakfast and lunch items cooked to order. There are also vending machines located in each building on campus. Please see the Food Policy for more details.

## Health Services/First Aid

The College maintains no health facilities other than first aid kits. The kits may be found in all buildings on campus.